

CODE OF CONDUCT

A) General Rules

1. At the time of admission, each student is issued a library cum identity card. The students must always keep this card in person. It can be checked any time.
2. The college will start at 9 a.m. both in summer and winter. All the students should be punctual. Students, who are from far off places can avail hostel accommodation.
3. Disciplinary action will be taken against the students who miss the classes while being in the college.
4. In case of an urgent work at home, student would get leave from the college. Leave will be sanctioned from the Principal, but it should be recommended by the Class Incharge.
5. In case of medical leave, application should be supported by a valid medical certificate and recommended by class incharge.
6. 75 % lecture attendance in each subject is compulsory, failing which, the admission of the concerned student for the university examination will be withheld.
7. Appearing in house test is compulsory, because internal assessment will mainly depend upon student's performance in the house test along with their sessional work.
8. Students must see the notice board daily. No excuse will be entertained, if a student fails to read any important notice. The consequences of this negligence will rest upon the student. Do not remove any notice from the notice board, which has been put up by the college. Such students, if identified, will be fined or liable to disciplinary action.
9. The students are not allowed to hold any meeting or party in the college campus without the prior permission of the Principal.
10. All the students are advised to participate in all the activities of the college. While taking part in college activities, sports and games, the college is not liable in case of injury or mishappening.
11. Do not paste any notice on the notice board without the permission of the Principal.
12. On every college function and all Tuesdays, the students will come in proper college uniform.
13. If a student, at the time of admission is without an eligibility certificate, he/she will be provisionally admitted. Such students are required to submit their eligibility certificate within one month. If a student fails to produce the said certificate within stipulated period, his/her admission will remain as provisional.

14. Cleanliness of the college premises is to be observed by the students as a prime duty.
15. Any kind of spoilage to building will lead to strict punishment.
16. Simple mobile phones (without camera) are allowed only in college canteen. It should be switched off in college premises. Strict disciplinary action will be taken, if it is found ringing or vibrating.
17. Revealing clothes, heavy cosmetics and Jewellery are prohibited.
18. The students must dress up gracefully.
19. The students are not to linger in the corridors or wander in reception area.
20. Ragging is strictly prohibited. Anti Ragging Committee is formed to tackle any untoward incident.
21. For any grievance, the students can consult directly to the principal/grievance & redressal committee/tutor.
22. Right to Service Cell is also established in the college under the headship of the nodal officer, whom the students can approach as per their need.
23. Guidance and Counseling Cell is also available to facilitate students' future perspectives.
24. Woman Welfare Committee is set up to uphold the dignity of female students and to solve their problems.

B) Library Rules

The College has a well equipped library. Apart from text books, online library services, Encyclopedias, Educational and Research Journals, Monographs, Dissertations (M.Ed, M.Phil, Ph.D.), Magazines, Newspapers and an appropriate infrastructure is available in the library. The students are expected to follow the library rules, so that maximum utilization of library facilities can be made.

A fine decided by the Library Committee will be charged from the students for the books kept for more than 14 days after the date of issue. These books are to be renewed by the students after 2 weeks and by the teacher after 4 weeks. If a student loses or damages a library book, he/she will be required to replace it or pay double rate penalty with the usual late return fine. They should neither mishandle the books nor tear off pages from books. They will be fined heavily if they make any damage to the books.

C) College Uniform

Boys (M.Ed./B.Ed.)

Trouser : Black
Shirt : White
Turban : Maroon
Sweater : Black

Girls (M.Ed./B.Ed.)

Suit : White
Dupatta : Pink
Sweater : Black

D) Scholarships and Stipends

All scholarships, which are granted by State and Central Government are available to the needy students. For detailed information, students are suggested to visit Govt. Official website: www.dpipunjab.org

E) Book Bank Facility

Needy students are provided a complete set of books for the whole session.

F) Student Aid Fund

Student Aid Fund Committee is working in the college. Needy students are given requisite financial aid on their request through their teacher in-charge. The meritorious students and sports persons are given scholarships and the students belonging to SC/BC are provided stipends according to government norms.